

Habitat for Humanity of Mesa County
Board of Directors
Meeting Minutes 2/11/16

Location: HFH ReStore

Board Members Present: Bruce Phillips, Linda Kochevar, Scott Sorenson, Kevin Chesney, Doug Sorter, Darrell Kitzman, Pam Francil, Peter Icenogle, Jill Crone, Justin Menge

Absent: Alice Young (Proxy Pam Francil)

The following members of management/staff were present: Janet Brink, Patty Kelly

Bruce Phillips called the meeting to order 7:05 a.m. Scott Sorenson offered the opening prayer.

Board Minutes - Bruce asked if everyone had reviewed the minutes from last month's meeting. Having heard no changes, Bruce approved the minutes as submitted.

Financials - Linda Kochevar reported, looking at the Balance Sheet, cash is good. Accrued PTO seems to stay the same. Janet stated that this is because no one has scheduled vacations currently. Barb will begin setting that schedule soon. Statement of Activities, Expenses are down by 2%, E D is controlling expenses. There will be three payrolls in March, expenses will be tempered to adjust. Linda and Janet will be having a budget meeting. Financials were accepted.

Benchmarks – Linda states that sales are down a little as are donations, which is normal for this time of year. We are seeking new acquisitions such as nursing homes.

Committee Reports, Department Reports –

Delinquencies – (J J) and (FY) owe January and February; (RG) owes December and January; (AN) payment was posted to the wrong account; (TM) loan has been modified to add two payments to the back end of his loan due to circumstances beyond his control (letter in his file.) (JD) and (TM) fell off the list.

HFH International Letter – Janet talked about HFHI's letter from Larry Gluth, Sr. VP, U. S. and Canada. The letter addresses the involvement of HFHI in fundraising projects in local areas and how they are looking at changing their model so that there is greater collaboration around fundraising with U.S. Affiliates and SSOs.

HFHI Brand User Guide – Janet stated that in the letter from Chris Clarke, Sr. VP Marketing, there are new guidelines being rolled out in regard to logos, colors etc., to achieve great work in concert all over the world and become a more powerful presence.

Executive Committee – Bruce states that we are looking for another company to service our loans. We are exploring a couple of options and will be changing our servicing company soon. The executive team will meet and decide what option fits our needs most efficiently.

Construction - Scott Sorenson reports (S/GB) home trusses have been set. We had ten volunteers show up last Saturday; we need to garner more construction volunteers for the future. Himes Drilling has offered to build our pole barn, but due to weather restrictions that has not occurred as yet. (QR) assignment was completed on January

20, 2016. We have been in contact with CMU about utilizing some of their students on our construction site, however Bruce states that those students are to find paying internships and we need volunteers, not paid students. Looking toward the future, Brian would like to have two foundations poured and ready to go.

Fiat Committee - Kevin states that FIAT is getting more involved with Women's Build and Dedications. Jody Green is joining FIAT; we would like to involve more homeowner's in this group. We have a couple of other owners interested. The annual bake sale is April 1, 2016.

Family Selection Committee – No report.

Family Support Committee – Pam stated that in the Family Support Meeting they discussed an Attitude Policy with an assessment form as part of this policy. (G/SB) hours are above the required amount; (QR) site assigned; (BH) is completing extra work; (LQ) is working very well. There currently are no builds scheduled. Justin addressed an issue regarding con-compliant homeowner's and how we are going to correct this issue. Discussion ensued around a homeowner that missed a required Education Meeting on Tuesday February 9th, 2016. A letter will be sent to this homeowner to address this issue.

ReStore Advisory Committee – Janet states that the committee has been dissolved. We will be starting out fresh with a new committee. There is a luncheon planned for February 17th, 2016 for prospective community members. We have 3-4 prospects as of this date.

Marketing Committee – Doug Sorter reports that we will be represented at the HBA's annual Show Case on March 4th, 5th and 6th at Two Rivers Convention Center. We were given a free membership to HBA and our booth fee was minimal. Facebooks utilization is up, Twitter remains ineffective. We are fine tuning issues we currently are experiencing with our up-dated website. The food drive was very successful. Next year we are going to ask for some participation from the Food Bank of the Rockies board. We had great success with the Mission Fair this year as we garnered some experienced construction volunteers. There is a great array of events scheduled through May.

Volunteer Advisory Committee – Darrell Kitzman revisited the problem of more than enough volunteers at the first part of the month and not enough at the other. We are going to see if we can have more of the "court required" volunteers out on the construction site, even if it is just to pick up trash.

Department Reports – Janet is going to disseminate the Department Reports to the Board for their perusal.

Bruce asked if there was any other business. Hearing none he called for a motion to adjourn. Justin moved, Linda seconded; motion carried. Meeting adjourned at 8:40 AM.

Respectfully submitted,

Patty Kelly