

**Habitat for Humanity of Mesa County
Board of Directors
Meeting Minutes 1.12.17**

Location: HFHMC Restore Conference Room

Board Members Present: Linda Kochevar, Scott Sorenson, Doug Sorter, Pam Francil, Kevin Chesney, Jill Crone, Justin Menge, Laura Cartwright, Peter Icenogle. The following members of management/staff were present: Janet Brink.

Peter called the meeting to order at 7:05 A.M. Opening prayer was offered by Peter Icenogle.

Delinquencies – Janet reported that we have two homeowners that are on the delinquent list (Tab 1). Ted Montoya was late on his December payment and has not paid his January payment yet. Janet will continue to reach out to him. Jolynn Gonzales has not paid her December payment and starting to trend 30 days late every month. HFHMC has a total of 39 loans to date.

Other Business – Janet gave an update on Press One; they have not vacated the premises as of this date. They have paid December rent but still owe January 2017 rent and December 2016 property taxes. Press One will give us a thirty day notice to vacate.

A.C. ESA Payoff – Janet presented the A.C. ESA payoff example (Tab 2) from the 12.23.16 sale of home. Janet has approximately 60 hours of time with the A.C. sale.

Board Minutes - Peter asked if everyone had reviewed the minutes from last month's meeting and if there were any additions or corrections. Peter asked if there were any other changes to be made, having heard none, Peter asked for a motion to approve the minutes as corrected. Doug moved, Justin seconded. The Board approved the minutes.

Benchmarks - Linda Kochevar reviewed the December 2016 benchmarks (Tab 4). Linda reported on the Restore 12 month average sales, 12 month average expenses & 12 month average payroll. The quarter end for contributions exceeded the goal.

Financials – Linda reviewed the financials (Tab 5) with emphasis on a change in the Balance Sheet. Justin asked about a change in insurance expense. Peter asked for a motion to accept the Benchmarks and Financials. Justin moved, Kevin seconded. The Board accepted the Benchmarks & Financials.

Committee Reports, Department Reports –

Executive Committee – There were no additions or corrections to the Board of Directors agenda.

Construction – Scott reported that 384 Wedgewood will dedicate on Saturday, January 28, 2017 at 10:00 am. There was a delay in lost cabinets from Salt Lake City but should be on track this week. Once 384 Wedgewood is complete & dedicated the construction crew and volunteers will resume building on 383 Wedgewood.

Family Selection Committee – Pam reported on a family in the application stage. Discussion ensued. Peter asked for a motion to accept the family into the homebuyer program. Justin moved, Pam seconded. The Board accepted the family into the program. The Development Director will be notified.

FIAT Committee- Kevin stated that the committee will be helping clean 384 Wedgewood on Thursday, 1.26.17 at 1:00 to ready it for dedication. The committee will also help with the Mission Fair at 1st Presbyterian on Sunday, 1.29.17 from 8:30 to 12:15 pm and the food drive on Saturday, 2/4/17 at the Albertsons from 10:00 am to 1:00 pm. All are welcome to attend.

Family Support Committee – Jill had nothing to report.

ReStore Advisory Committee – Janet reported on some of the new projects that Barb, staff & volunteers are undertaking. A meeting was held on Tuesday, December 13 with Barb, Alice, Janet, Jen & Carol in attendance. The goal is still to drive up customer traffic as well as sales and visibility.

Marketing Committee – Doug states social media continues to work well for us. Jen continues to purchase social media boosts for a nominal fee. Janet & Jen did a fundraiser with St. Mary's care flight on the 14th floor on December 19, 2016. It was a lot of fun and great exposure. We will also have the HBA booth again at Two Rivers Convention Center on March 3-5, 2017. Stay tuned for the sign up schedule.

Volunteer Advisory Committee – No December meeting

Department Reports – Reports are behind Tab 6. Janet stated most things were reported on during the meeting but feel free to take the reports with you.

Peter called for any other business. Having heard none, he called for a motion to adjourn. Doug moved, Pam seconded. Meeting adjourned at 8:35 a.m.

Respectfully submitted,

Janet Brink