

Habitat for Humanity of Mesa County
Board of Directors
Meeting Minutes 2.9.17

Location: HFHMC Restore Conference Room

Board Members Present: Linda Kochevar, Scott Sorenson, Doug Sorter, Pam Francil, Kevin Chesney, Jill Crone, Justin Menge, Laura Cartwright, Peter Icenogle, Vicky Shaw. The following members of management/staff were present: Janet Brink.

Peter called the meeting to order at 7:11 am. Opening prayer was offered by Doug Sorter.

Delinquencies – (Tab 1) Janet reported that we have two homeowners that are on the delinquent list due to late fees being owed. There are three other homeowners on the list and two have paid. The other homeowner had a returned check and is in the process of clearing up the matter.

Other Business – Janet gave an update on Press One; they have not vacated the premises as of this date. They have not paid January 2017 or February 2017 rent and still owe December 2016 taxes. Janet spoke with Andy Orr and he outlined a schedule to pay January & February rent in February & March. Press One did not give us a thirty day notice to vacate on February 1st so they will still be with us in March, 2017.

Board Minutes – (Tab 2) Peter asked if everyone had reviewed the minutes from last month's meeting and if there were any additions or corrections. Having heard none, Peter asked for a motion to approve the minutes as corrected. Justin moved & Alice seconded. The Board approved the minutes.

Benchmarks – (Tab 3) Linda Kochevar reviewed the January 2017 benchmarks. Linda reported on the Restore 12 month average sales, 12 month average expenses & 12 month average payroll. Contributions are down; however a check was received from The Waldeck Foundation which will be reflected in next month's financials. Payroll is slightly up due to employee reviews/raises.

Financials – (Tab 4) Linda reviewed the financials. Expenses declined even with Restore front doors & vehicle maintenance expenses. Balance Sheet – Financials look in line. Peter asked for a motion to accept the Benchmarks and Financials. Vicky moved & Pam seconded. The Board accepted the Benchmarks & Financials as presented.

Committee Reports

Executive Committee – There were no additions or corrections to the Board of Directors agenda. Janet stated the affiliate office declined to move to the Center for Independence and is currently staying with the Bank of Colorado.

Construction – Scott reported that the Quintana house dedication was on Saturday, January 28, 2017. There have been lots of volunteers showing up to work on the Higgins' house. There will be house plans presented at the March construction meeting to approve a new foundation for Women's Build, May 13, 2017. The spec home will be completed once a family has been site assigned.

Family Selection Committee – Pam reported there wasn't a meeting so the 1/23/17 meeting was cancelled. The new family still needs a family partner. Justin volunteered and will contact Miffie for an introduction meeting with Ms. Chavez.

FIAT Committee- Kevin stated that the food drive on Saturday, 2/4/17 at the Albertsons (Redlands) was successful. Instead of doing the Grand Junction Share Fest, there will be a clean-up day at the Arna house on Saturday, April 8th. Kirk Granum will be organizing a group for that day. Lunch will be provided. There will be a bake sale at Alpine Bank (downtown) on Friday, April 21 for Women Build Scholarships.

Family Support Committee – Jill reported she will no longer be on the committee since Ms. Quintana is now in her house. Pam reported that Ms. Higgins still needs construction hours but it will be okay since that is the house we are completing and there is plenty of opportunities for her.

ReStore Advisory Committee – Alice reported on some of the ReStore housekeeping projects as well as some new ideas on obtaining acquisitions. Residential pick-ups are up from this time last year as well as for the quarter. Business pick-ups & drop offs are down from this time last year as well as for the quarter. The in-store surveys have been started and are positive so far. There is a new daily discount for Seniors, Veterans & First Responders of 10% off total purchase.

Public Relations Committee – Doug discussed the various public out-reach that was happening (February PR & Marketing Report, Tab 6). Jen was successful in having 92 days of construction lunches donated. The HBA show will be at Two Rivers on March 3-March 5, 2017. Please sign up to work a shift. See calendar (page 2) for the event schedule.

Volunteer Advisory Committee – Kirk Granum (new volunteer coordinator) was introduced and gave a brief update on his background. Laura is now the board liaison for the committee and reported on the 2/6/17 meeting (**Tab 5**).

Department Reports – (Tab 6) Janet stated that most things were reported on during the meeting but feel free to take the reports with you.

Peter called for any other business. There was discussion on HFHMC developing an endowment fund as well as investing funds for a higher rate of interest. This matter will be referred to the finance committee

Having heard no other business, Peter called for a motion to adjourn. Justin moved & Doug seconded. Meeting adjourned at 8:30 am.

Respectfully submitted,

Janet Brink