

**Habitat for Humanity of Mesa County
Board of Directors
Meeting Minutes 4.13.17**

Location: HFHMC Affiliate Conference Room

Board Members Present: Linda Kochevar, Scott Sorenson, Doug Sorter, Pam Francil, Jill Crone, Laura Cartwright, Peter Icenogle, Alice Young

Board Members Absent: Kevin Chesney, Justin Menge

The following members of management/staff were present: Janet Brink

Peter called the meeting to order at 7:00 am. Opening prayer was offered by Peter Icenogle

Peter moved to Executive Session at 7:05 am. The Executive Session ended at 7:20 am.

Delinquencies – (Tab 1) Janet reported that all homeowners were current on their mortgage payments and there were no March, 2017 delinquencies.

Vicky Shaw Resignation Letter – (Tab 2) The Board of Directors reviewed and accepted board member Vicky Shaw's resignation letter.

2017-2018 Board Recruitment – Peter Icenogle & Kevin Chesney will be leaving the board after the June, 2017 meeting due to being term limited. Names were discussed. Kevin Chesney is working on recruiting Randy Brown (attorney). Doug mentioned Greg Motz and will reach out to him. We should try and recruit another architect and possibly someone from FCI.

Board Minutes – (Tab 3) Peter asked if everyone had reviewed the minutes from the March board meeting and if there were any additions or corrections. Having heard none, Peter asked for a motion to approve the minutes. Laura moved & Linda seconded. The Board approved the minutes.

Benchmarks – (Tab 4) Linda Kochevar reviewed the March 2017 benchmarks. Linda reported that there were 3 payroll periods in March, 2017. Cash on hand is steady and contributions are meeting the benchmark for the quarter ending 3/31/17.

Financials – (Tab 5) Linda reviewed the financials and reported that everything looked fine and nothing noteworthy to report on.

Committee Reports

Executive Committee – There were no additions or corrections to the Board of Directors agenda. The new construction manager, Jim Schroeder, will be introduced at the May, 2017 board meeting. Press One did have last month's rent & a security deposit they made in 2008 but were recorded as income. Janet will be working with Andy Orr on the balance he owes. A nominating committee will need to be elected to present a slate of 2017-2018 officers to the Board of Directors. The new owner of Diamond Escrow is doing a great job so as of now, Janet will continue monitoring.

Construction – Scott reported that there were two foundations in the works. There will also be two sheds (Quintana & Higgins) to be done on Women’s Build Day, May 13th, 2017. Janet reported that Bri Higgins dedication will now be on Saturday, May 20th, 2017 at 10:00 am. It will be the same day as the group build from First Presbyterian Church.

Family Selection Committee – The Family Selection committee met on Monday, March 27, 2017. Pam Francil reported on a homebuyer family candidate that was in the review stage. There was some financial information verification that was still under review. The Board of Directors approved a site visit for this candidate. When the financial questions have been answered and site visit is done, then the Board of Directors will do an electronic vote.

FIAT Committee- Janet reviewed the event schedule as well as the involvement of the committee on the Alpine bake sales, Higgins dedication and the Arna home clean up.

Family Support Committee – Pam reported on the April 4th, 2017 meeting. The current families are doing fine with things progressing for Ms. Higgins new dedication date of May 20th, 2017. Bri will need to do 15 hours (prorated) for May, 2017. Linda wanted to know what Pam’s involvement as a family partner was like. Pam reported it as being a poor experience in regards to the construction and finishing process.

ReStore Advisory Committee – Alice reported that Barb has reached out to 3 local companies to bid the re-stripping of the parking lot. Appliances received by HFHMC are now having a template of a house painted on the back. We are trying to stop the process of customers returning appliances that are not bought from HFHMC. There are no colored tag sales on Saturdays and that seems to be working well. We still have the 10% discount every day to Veterans, Seniors & Emergency Responders. We want to design a program when we have the annual Anniversary Sale to say “thank you” to our donors. Barb is still trying to reach “Serta” to buy mattress’s for the Restore. Barb is also still visiting Storage Units and wanting to advertise at the U-Haul store where we buy propane for our forklifts.

Public Relations Committee – Doug reported are Restore followers are up by 21 likes from last month. All of our sites are trending well. In regards to Google Restore reviews, there is an average of 2,000 people looking at our google page each month. We are trending with a rating of 3.6 (Goodwill is 4.1, Salvation Army is 4.5 and Heirlooms is 4.9). Miffie & Jen have a meeting with Joe Walsh from Chick Fil-A to discuss future partnership opportunities. Women’s Build planning is well under way. The fee has been lowered to \$35 per person this year. PR Committee also discussed different avenues of advertising. Doug is going to check with Ken Richards (insurance agents) to see if we can possibly use his electronic billboard and get mentioned. The concert date has been changed from Saturday, June 10th to **Saturday, June 24th**. It will still be at the Botanical Gardens. Board members will need to **sell 10 tickets each** like previous years.

Volunteer Advisory Committee – Laura reported on the volunteer totals (report behind Tab 6). The “Arna House Clean Up” project was held Saturday, April 8th. It was a success due to the participation of 13 Navy Recruits & 27 CMU Kappa Sigma brothers. Both of the groups would like to return for a group build. The Volunteer Appreciation Dinner will be Thursday, April 27th at “A Taste of Heaven” from 6-8 pm. Please RSVP to Kirk. Janet handed out the invitations.

Department Reports – (Tab 6) Janet stated that most things were reported on during the meeting but feel free to take the reports with you.

Peter called for any other business. Linda wanted to know if HFHMC still had the Home Depot Good 360 contract. HFHMC was approved in March, 2017 for another year. The fee still remains \$600 annually. Peter having heard no other business stated called for a motion to adjourn. Laura moved & Doug seconded. Meeting adjourned at 8:20 am.

Respectfully submitted,

Janet Brink