

**Habitat for Humanity of Mesa County**  
**Board of Directors**  
**June 8, 2017 Minutes**

**Location:** HFHMC Affiliate Conference Room

Board Members Present: Peter Icenogle, Kevin Chesney, Linda Kochevar, Doug Sorter, Pam Francil, Jill Crone, Laura Cartwright, Justin Menge, Scott Sorenson , Alice Young

Board Members Absent: None

The following members of management/staff were present: Janet Brink

Peter called the meeting to order at 7:01 am. Opening prayer was offered by Peter Icenogle

Peter introduced guest Rob Jenkins who is interested in becoming a Habitat for Humanity of Mesa County board member.

**Delinquencies** – Janet reported that all homeowners were current on their mortgage payments and there were no May, 2017 delinquencies.

**Condo Rental Update** – There have been calls & emails with interest in the three condo units. There was a showing for a before and after school program that is related to Tope Elementary and is government funded.

**Western Colorado Community Foundation** – (Tab 1) The letter from Anne Wenzel, Executive Director of Western Colorado Community Foundation was reviewed. It stated that in order to keep receiving the ongoing and generous funds from the Waldeck Foundation, HFH of Mesa County will need to commit and sign the letter to build four houses in the year 2017-2018. HFH of Mesa County will also provide metrics on what other affiliate serving a population of similar size delivers in terms of houses built per year.

**Board Minutes** – (Tab 2) Peter asked if everyone had reviewed the minutes from the May 11, 2107 board meeting and if there were any additions or corrections. Having heard none, Peter asked for a motion to approve the minutes. Laura moved & Doug seconded the motion. The Board of Directors approved the May 11, 2017 minutes.

**Benchmarks** – (Tab 3) Linda reviewed the benchmarks and discussed the Restore 11 month average of revenue & expenses. Linda gave the breakdown the donor contributions and the eleven month payroll expenses. Kevin made a motion to accept the benchmarks as presented and Pam seconded the motion. The May 2017 benchmarks were accepted.

**Financials** – (Tab 4) Linda reviewed the balance sheet and discussion ensued. Linda stated there would be more review of the financials (eleven month period) at the Annual meeting (following this meeting). Doug made a motion to accept the financials as presented. Justin seconded. The May 2017 financials were accepted.

**COMMITTEE REPORTS**

**Executive Committee** – Peter stated the Executive Committee set the agenda that is before you today. There are no changes.

**Construction** – Scott reported that 379 Wedgewood still needs planning clearance along with the address change to 379 Wedgewood. 381 Wedgewood is progressing nicely and Janet/Jim will do the power order soon. 386 Wedgewood (NC

home) is having cabinets and flooring installed. The flooring was donated by Good 360 with a small additional amount being purchased. Jim wants to streamline the home plans and have 4 to 5 plans to choose from and dial down costs as well. Currently we are being billed for Landscaping maintenance with no work being done. There haven't been any payments made. Janet & Jim will meet with Lupe's Landscaping.

**Family Selection Committee** – The Family Selection committee did not meet in May. There are applications in the pipeline at this time but nothing is complete to bring before the committee. The committee is working toward a quarterly schedule to coincide with four families being accepted a year along with four homes being built in a year. Justin suggested Jen to contact the Alpine fax happenings and adversative for families. Janet will pass this along.

**FIAT Committee-** The FIAT committee met in June. The committee is still in need of a board member for representation on the committee per Janet. The committee will be meeting every other month starting in August. A list of projects was reviewed. The committee will still be helping with dedications, February food drive & the December Good Shepard program. This year the committee would like to help the church camps close down for the winter. On the suggestion of a Women's Build participant to offer a "Date Night" build was discussed. The thought was to do a Thursday night/afternoon build. This is a great idea but might not happen until Spring 2018 due to the build schedule already being full.

**Family Support Committee** – Justin reported that the "NC" family completed the required monthly hours and is progressing well. Jill Crone is the family partner for the "PC" family. The family did not complete the required number of hours for May and will be sent a certified letter of non-compliance and the reminder of required monthly hours.

**ReStore Advisory Committee** – Alice reported the CMU furniture sale over Memorial Day went well. Reviews are trending more positive. The Restore list of items that are accepted has been condensed. Barb is still in search of a second driver. Currently Barb & Janet are looking into shortening Saturday hours and what the impact would be. Will be checking what the hours Salvation Army, Goodwill & Heirlooms are open.

**Public Relations Committee** – Doug reported that Facebook is still strong and google reviews are good. Jen is looking into doing ads for families in different media outlets. Currently we are promoting the Exit 42 concert at Botanical Gardens on Saturday, June 24. Carolee is no longer with Alpine and has resigned from the PR committee. Jen is searching for someone to join the PR committee.

**Volunteer Advisory Committee** – The committee did not meet in June. Please look at the Volunteer Depart Report from Tab 5 for additional information.

**Department Reports – (Tab 5)** Janet stated that most things were reported on during the meeting but feel free to take the reports with you.

#### **Upcoming Event Schedule- Noted**

Peter called for any other business before adjournment and calling the Annual Board meeting to order. Hearing no new business Justin made a motion to adjourn the Board meeting & Kevin seconded. Meeting adjourned at 8:01 am.

Respectfully submitted,

Janet Brink