

**Habitat for Humanity of Mesa County
Board of Directors
September 14, 2017 Minutes**

Location: HFHMC Affiliate Conference Room

Board Members Present: Doug Sorter, Linda Kochevar, Pam Francil, Laura Cartwright, Justin Menge, Scott Sorenson, Alice Young, Jill Crone, Rob Jenkins.

Board Member/s Absent: Lisa Martin (Proxy-Linda Kochevar)

The following members of management/staff were present: Janet Brink

Doug called the meeting to order at 7:05 a.m. and Pam offered the opening prayer.

Board Minutes – (Tab 1) Doug asked if everyone had reviewed the minutes from the August 14th, 2107 board meeting and if there were any additions or corrections. A motion was made by Rob to approve the minutes and Linda seconded the motion. The Board of Directors approved the August 14th, 2017 minutes.

Benchmarks – (Tab 2) Linda reviewed the benchmarks and noted this was a 3 month payroll period. The Restore sales met Benchmark 2. The operating expenses are down and contributions were discussed. A motion was made by Justin to approve the benchmarks as presented & Laura seconded the motion. The Board of Directors approved the August 2017 Benchmarks.

Financials – (Tab 3) Linda reviewed the Balance Sheet & Statement of Activities and noted the accounts receivables. A motion was made by Justin to approve the benchmarks as presented & Laura seconded the motion. The Board of Directors accepted the August 2017 financials.

Delinquencies – (Tab 4) Janet reported that one homeowner is on the list and owes a late fee and has been made aware of it. There are two other homeowners on the list but are still within their 15 day grace period.

Habitat Home Owner Site Maps – (Tab 5) The GIS maps show all the HFHMC homebuyer locations for the different areas of Grand Junction and Fruita. Currently there are a total of 41 homes in seven areas. Discussed the detention pond in the Camelot Subdivision and the HOA needs to maintain it. Janet will check into it & contact the president of the HOA which is currently Pam Colbeth. Habitat does not manage the Camelot I/II HOA.

Hoffman HOA Covenants – (Tab 6) Information that was requested at the July, 2017 Board of Directors meeting.

COMMITTEE REPORTS

Executive Committee – Doug stated the Executive Committee reviewed the agenda presented to you today. Doug stated there is a change of operation and the Development Director/Family Coordinator position has been eliminated. Also, Doug stated that he would like to see 4 homes built in the 2017/2018 physical year.

Construction – Scott reported that “NC’s” house is ready for the CO. It was appraised at \$173,000. The closing will be 9/22/17 and the dedication will be 9.23/17. The spec home which is 379 has been framed. The floor plan for the spec home at 382 is in process. We will eventually have six floor plans developed as well as “color choice” board for homeowner that Jim is working on. Deep Creek irrigation is submitting a bid for the landscaping maintenance for Hoffman as well as the Restore. Justin discussed Phase III & IV and that it should have a special construction sub-committee when it goes out for

bid. Rob mentioned to Janet and the rest of the BOD members to always be on the lookout for bogus contracts from subs asking for owner electronic transfer of funds in the form of an email. Noted.

Family Selection Committee – Justin presented the “NG” family to be accepted into the homeownership program. Pam made a motion and Alice seconded. The Board of Directors accepted “NG” as the newest family for HFHMC. Justin also discussed the “KB” family that is still in the application process.

FIAT Committee- Janet reported that Sue Keddy from FIAT helped with the September 9th golf tournament and will also be helping with “NC’s” home dedication on September 23, 2017. The committee has lined out their event schedule and will be doing the sheep herders project in November/December with FUMC as well the food drive in February and other family dedications throughout the year.

Family Support Committee – Jill reported that “PC” will be going back to work since the summer is over. Both the “PC” and “NG” families completed their monthly sweat equity hours. Please refer to the department report behind **Tab 6** for the details.

ReStore Advisory Committee – Alice discussed the new fundraiser of selling Herbergers Goodwill coupon books. Each board member needs to sell 5 books at \$5 apiece. We need to keep track of the sales but HFHMC retains all of the money from the sale. The BOD members received their books. (Thank You!) Alice reported on World Habitat Day and the “Door” project raising donations for HFHMC to build more homes. We had a donation of carpet that will be cut into 14x14 to sell quickly. Discussed the lead law & what HFHI recommends as “best practices” when it comes to selling faucets & dishwashers. Mandy is back from maternity leave. LeAnn is full time. Diane is working at the Restore on Monday’s and at the affiliate Tuesday-Thursday. We are going to sign up to receive Bed, Bath & Beyond donations for a yearly fee of \$750. It is the same program that is offered thru Good 360 like the Home Depot program.

Public Relations Committee – Doug reported that Jen is now changing/developing our web site with Neon Desert Design. We will be advertising in the Spanish newspaper in Spanish and English. The World Habitat Door project is going well. Media has been contacted for NC’s home dedication on September 23 and we hope to have coverage.

Volunteer Advisory Committee – The volunteer recruitment fair at Mesa Mall was on September 9th and went well. CMU Catholic Fellowship wants to do a work day at the ReStore. Kirk & Jen will be hosting a potluck for core volunteers at the jobsite after the build season is over. Janet spoke to a PEO group (110 years strong in GJ) and they are interested in the many aspects of volunteering for HFHMC.

Department Reports – (Tab 7) Janet stated that most things were covered during the meeting but feel free to take the reports with you.

Upcoming Event Schedule- Noted

Doug called for any other business before adjournment and hearing no new business, Justin made a motion to adjourn the meeting & Rob seconded. Meeting adjourned at 8:56 a.m.

Respectfully submitted,

Janet Brink