

Habitat for Humanity of Mesa County
Board of Directors
November 9, 2017 Minutes

Location: HFHMC Affiliate Conference Room

Board Members Present: Doug Sorter, Pam Francil, Justin Menge, Scott Sorenson, Alice Young, Jill Crone, Rob Jenkins, Lisa Martin, Linda Kochevar (only attended audit presentation)

Guest Introduction: Dave Patterson w/Soronen Donley Patterson
Carol Brueggeman w/Sunset Slope Quilters (8:30 am)

Board Member/s Absent w/proxy: Laura Cartwright (Jill Crone); Linda Kochevar (Justin Menge)

The following members of management/staff were present: Janet Brink

Doug called the meeting to order at 7:02 a.m. and Scott offered the opening prayer.

2016/2017 Audit Presentation – (Tab 1) Dave Patterson with Soronen Donley Patterson presented the 1) Communication with Those Charged with Governance, 2) Communication of Internal Control Related Matters and 3) Financial Statements year end June 30, 2017. Discussion ensued. Linda made a motion to accept the 2016/2017 audit and approve the July 1, 2016 – June 30, 2017 Financials and Justin seconded the motions. The Board of Directors accepted the 2016/2017 audit and approved the 2016/2017 Financials.

Board Minutes – (Tab 2) Doug asked if everyone had reviewed the minutes from the October 12th, 2017 board meeting and if there were any additions or corrections. A motion was made by Justin to approve the minutes and Alice seconded the motion. The Board of Directors approved the October 12th, 2017 minutes.

Benchmarks – (Tab 3) Justin reviewed the benchmarks and discussion ensued. A correction was noted on Benchmark 4 that requires a change in the month amount and zero monthly balance required. A motion was made by Lisa to approve the benchmarks as presented & Rob seconded the motion. The Board of Directors approved the October 2017 Benchmarks.

Financials – (Tab 4) Justin reviewed the Balance Sheet & Statement of Activities and noted the accounts receivable and accounts payable. The Income Statement was reviewed. A motion was made by Rob to accept the financials as presented & Lisa seconded the motion. The Board of Directors accepted the October 2017 financials.

Delinquencies – None

Colorado Gives Day – (Tab 5) Information sheet on “What is Colorado Gives” & “When is Colorado Gives Day”. It stated how to donate dollars on Tuesday, December 5th that benefit HFHMC with the 1st Bank incentive funds. We are part of 33 local non-profit organizations that collaborate under “Grand Valley Gives” group. Our goal is to raise \$6,500 this year.

COMMITTEE REPORTS

Executive Committee – Doug stated the Executive Committee reviewed the agenda presented to you today. Doug spoke of a ½ day Board of Directors and forgot the results of the Doodle Pole. Doug will get back to the BOD on the results of the date for the retreat. Janet & Jen will be in Washington DC for the Neighbor Works conference December 10-16, 2017. There was discussion of the ongoing issue with Camelot I HOA and letter from the City of Grand Junction on the detention

pond needing attention and the possibility of a fine. Janet will send a copy of the letter to Scott Sorenson and will try and move forward with this issue. Janet is still trying to set up a meeting with the homeowner that is the registered agent for Camelot I HOA.

Construction – (Tab 6) Scott reported that “PC’s” house (381 Wedgewood) will be ready to dedicate either December 28th or 29th, 2017 and that it appraised for \$174,000. The spec house at 379 Wedgewood is progressing and the next spec house at 382 Wedgewood has been formed. The next home will be 380 Wedgewood but plans have not been brought to the Construction Committee for approval. Phase III development will also be discussed at the Construction Committee in the near future. Please refer to the site map behind **Tab 6** for location of the spec homes.

Family Selection Committee – Justin presented a new family for the approval. The “KM” family size is 2 (mother/child). Justin stated the committee reviewed the criteria 1) Need, 2) Willingness to Partner 3) Ability to Pay and approved the family to be presented to the Board of Directors for a final vote. Pam made a motion to approve the “KM” family and Lisa seconded. The Board of Directors accepted the “KM” family into the home ownership program.

FIAT Committee- Janet reported that the committee will be working with Jen from Marketing on PC’s dedication in December, 2017. Jen & Janet attended the first Sharefest meeting and FIAT will be included in the plans. The project will be to help Camp Good Grief with window installation after the snow is gone (May, 2018).

Family Support Committee – Jill reported the “NG” completed her October hours. The “PC” family is ready to dedicate and only has required education hours to complete which will be done before closing and dedication. Please refer to the department report behind **Tab 7** for the details of the family’s sweat equity hours. There are currently four applications under review for new families.

Sunset Slope Quilters – Carol Brueggeman came to present the Habitat for Humanity of Mesa County 25th year anniversary quilt that she designed and crafted. It will be featured on a main wall of the Restore. Many thanks were expressed to Carol.

ReStore Advisory Committee – Alice reported the Anniversary Sale on October 14th raised \$9,969 on that day with donations of \$163 (discount of 35% off entire store). We are still working on pricing and quality control of merchandise. We are still receiving negative reviews on pricing so we know there is more work to do. We waited to put out Christmas merchandise until after the Anniversary Sale. We sold \$2,345 in Christmas merchandise in the month of October. We still need to hire a driver/warehouse employee. The Thanksgiving Day sale will be 20% off on Black Friday as well as the Saturday following.

Doug needed to leave for another meeting so Justin accepted the chair position

Public Relations Committee – Jill reported that we are advertising in the Enterate Latino paper as well as the Thrifty Nickle. Our new website is tracking the analytics but had to start over so the numbers are low. We had a great build season – 15 builds which is up by 4. We already have a total of twenty groups interested in the 2018 build season. The Holiday Party will be on Saturday, December 20, 2017. The invitations will be sent out soon, so watch your email.

Volunteer Advisory Committee – The report is behind Tab 7 for your review. Habitat is participating in the Festival of Trees @ Mesa Mall which is a new fundraising event for us. The volunteer potluck will be Friday, November 10th at the Hoffman Construction site (Arna house) followed by a tour of the pole barn and current homes that are under construction.

Department Reports – (Tab 7) Janet stated that most things were covered during the meeting but feel free to take the reports with you.

Upcoming Event Schedule- Noted

Justin called for any other business before adjournment. Please remember the December Board of Directors meeting will be Thursday, December 7th, 2017 (one week early) at the affiliate conference room. Hearing no other new business, Jill made a motion to adjourn the meeting & Alice seconded. The November Board of Directors meeting adjourned at 9:00 a.m.

Respectfully submitted,

Janet Brink