

Habitat for Humanity of Mesa County
Board of Directors
June 14th, 2018 Minutes

Location: HFHMC Restore Conference Room

Board Members Present: Doug Sorter, Justin Menge, Linda Kochevar, Pam Francil, Laura Cartwright, Jill Crone, Rob Jenkins, Lisa Martin, Scott Sorenson

Guest Introduction: Minde Harper with Guild Mortgage and Isaiah Quigley with Joseph Coleman & Associates and the Board Members introduced themselves to our guests

Board Member/s absent w/proxy: Alice Young (Pam Francil)

The following members of management/staff were present: Janet Brink

Doug called the meeting to order at 7:00 a.m. and offered our opening prayer.

Board Minutes (Tab 1) - Doug asked if there were any additions or corrections to the May 7th, 2018 board meeting minutes. Having heard none, a motion was made by Pam to approve the minutes and Justin seconded the motion. The Board of Directors “approved” the May 7th, 2018 minutes.

Benchmarks (Tab 2) - Linda reviewed the May benchmarks. The Restore revenue goal (#2) was not met but still covered all the expenses. The increase on Benchmark #5 was discussed as were the remainder of the Benchmarks. A motion was made by Laura to approve the May benchmarks as presented & Lisa seconded the motion. The Board of Directors “approved” the May 2018 Benchmarks.

Financials (Tab 3) - Linda reviewed the Balance Sheet and Income Statement. The Accounts Receivables were discussed as well as Construction in Progress (Land and houses under construction). Jill mentioned the Grand Valley Drainage District fee/tax court ruling, discussion ensued as well as the possibility of refunds and how those are directed. A motion was made by Justin to “accept” the May financials as presented and Rob seconded the motion. The Board of Directors “accepted” the May 2018 financials.

May 2018 Delinquencies (Tab 4) – Janet reported one homeowner is on the list due to a medical emergency of her son (youth). The payment has been made by an outside source (Denver hospital) on her behalf.

Camp Colorado – Laura reported on her experience attending Camp Colorado in May at Keystone along with Janet, Linda, Alice & Jen. Laura stated that she learned a lot but it was like drinking from a fire hydrant. Laura has shared her thoughts on what she learned with Kirk, Volunteer Coordinator and the possibility of implementing some of the ideas. These will also be reviewed with the Volunteer Advisory Committee at their next meeting.

COMMITTEE REPORTS

Executive Committee – Doug wished Alice, Linda and Laura Happy “June” Birthdays. The HFHI Annual Tithe is due on June 30th, 2018 and is different from the HFHI Annual SOSI fee (\$7,500) and is based on un-restricted funds. The Restore and Construction Site will have a safety inspection done by a third party which is hired by Lockton (HFHMC Insurance Company) on June 21st, 2018. The Camp Hope projects of installing windows (donated by 1st Presbyterian Church) will be

done on June 19th, 2018 and Jim, Mike, Terry, Jill & Scott (Camp Pastor) will be doing the labor and Janet & Jen will be taking up lunch and post pictures. Doug discussed the two loan balances that HFHMC has and what the rates and payoffs were. Justin will schedule a meeting with Aaron (Alpine) and Janet to discuss rates once our 2018 financials are complete. Doug mentioned the rest of the training from HFHC was going to be offered July 20th or July 21st and will send out a doodle pole. Doug stated that Janet would like to extend the fencing on part of the drop-off pad. She will contact the Fire Department and the GJ City Planning to see what her options are. Janet is also thinking of including safety cameras in next year's budget. Doug discussed that one of the CHFA loans (Sawyer) is going into foreclosure. The North Avenue project will extend to 30 Road and will be a cost of \$13.5 million for completion with some financial impact from public-private partnerships. Our cost would be approximately \$4,000 plus the land lost.

Construction – (Tab 4) Scott reported that the two home dedications went well. The (LV) house at 380 Wedgewood is ready for HVAC and the spec home at 378 Wedgewood is ready for framing. There are currently three families in the program and that we will be able to do another 4 to 5 homes in 2018-2019. Phase III development is starting up and will have 24 lots/homes when completed.

Family Selection Committee – Justin reported there wasn't a May meeting.

FIAT Committee- Janet reported there wasn't a June meeting but the committee members will be helping with the June Family dedications.

Family Support Committee – Jill reported the families from June dedications are settling in their new homes. The "LV" family member had a medical issue and Jim will monitor tasks on the construction site and have her not overdo it. Sonya is now the family partner for the "JL/ML" family. Please refer to the department report behind **Tab 6** for the details of all of our families sweat equity hours. Rob mentioned the small size of the living and having a bath off the kitchen in one of the last dedicated home and warrants some changes. This will be on the agenda at the next construction committee meeting.

ReStore Advisory Committee – Janet reported for Alice who was absent today. We are continuing to monitor prices. The big acquisition from CMU will be coming in July. We are inquiring with Mesa Mover's if they can store some of the merchandise. Last year we had the CMU acquisition placed in the empty condos and did the sale from there. One of our drivers' had a medical emergency and will be off work for a while. We might need to hire another temporary driver during the busy season.

Public Relations Committee – Jill reported that we are still advertising with the business times and our TV ads with spectrum have completed this campaign. Joe (owner/manager) with Chick-Fil-A and David H is giving us free advertising again this year for our August 3rd concert at the Botanical Gardens. We are still in one phone book – Gold Leaf Directory. The Flap Jack Fundraiser is Saturday, July 14th @ 7:30 -9:30 am at Applebee's. The Board of Directors was given their 5 tickets to sell. The DIY challenge did not have good participation but this was the first year and Jen will try it again in 2019.

Volunteer Advisory Committee – Laura reported the Volunteer Advisory committee met on June 4th. The Restore has volunteers that are with us for workman comp injuries for the work alliance. Essentially it is like having "paid" volunteers Kirk has submitted a reservation form to obtain LDS volunteers from the LDS Fair he participated in. The new areas of focus will be home-school children that are seniors as well as Sr. High Church groups that would be interested in volunteer opportunities. Kirk is also going to develop information packets for the "core" volunteer group.

Department Reports – (Tab 6) Janet stated that most things were covered during the meeting but feel free to take the May reports with you.

Upcoming Event Schedule- Noted

Doug called for any other business before adjournment. Hearing no other new business, Rob made a motion to adjourn the meeting & Laura seconded. The June Board of Directors meeting adjourned at 8:00 a.m. to move to the June Board of Directors “Annual” meeting (**Tab 7**).

Respectfully submitted, Janet Brink