

Habitat for Humanity of Mesa County

Board of Directors

July 31, 2025-Minutes

Location: ReStore Conference Room

Board Members Present: Brittany Lauer, Mike Moran, Milton Arroyo, Natalie Waddell, Darren Ridgway, Darah Galvin, Lexi Mull

Board Members Absent: Bob Caldwell (proxy), Bill McDonald (proxy), Nevin Carlson (proxy)

The following members of the management staff were present: Laurel Cole

Darah called the Board of Directors meeting to order at 7:31 a.m. and Laurel offered the opening reflection. Bob volunteered to do the opening reflection for August.

Board Minutes - DG asked for the Board of Directors to take a few minutes to review the prior month's Board meeting minutes. NW made a motion to approve the minutes and LM seconded the motion. All members agreed.

DG asked for the Board of Directors to review the annual minutes. MA made a motion to approve and DR seconded. All members agreed.

Annual Budget: The significant changes were due to building 6 houses rather than 4. MA made a motion to approve and DR seconded. Board unanimously agreed.

Financials- NW reported the financials for the prior month.

Benchmarks-

1. Total revenues did not cover operating costs.
2. Restore sales were down-did not meet benchmark.
3. Operating Checking account above benchmark.
4. Total contributions - did meet benchmark.
5. Total operating costs did not meet benchmark.
6. ReStore revenues did not cover the benchmark.
7. Total payroll was below benchmark for the month.

8. Homeowner mortgage payments covered the principal on loan payments.

Charts and graphs were reviewed.

Ratios and Analytics-

NW reported.

Financial statements

Payroll is still up because Nathan and Brian are both getting paid right now. July will be just Nathan.*DR approved financials and MM seconded. Financials were approved unanimously by the Board of Directors.

New Business/Other Information:

One of the homes still has a delinquent payment-it was not caught up last month and hasn't paid this month. This has been an issue before with the same homeowner. We must proceed with foreclosure, but they still have the opportunity to pay and get caught up. Send a pre-foreclosure letter.

Palisade Farmer's Market August 17th, September 7th, October 7th. Need volunteers.

All the money we raised from Colorado Gives has been going into an account that's not the operating account-this is just an FYI.

COMMITTEE REPORTS

Exec Committee (LC and NW presented):

No news from HFHI re: Montrose still.

Governance Committee:

Nothing for this month.

Fundraising/PR & Marketing (MArr Presented):

Working on setting up a Faith-In-Action Committee to partner with churches and organizations for long-term impact.

During lent would be a good time to reach out to Catholic churches.

Hope Through Homes flyer was created. Early bird tickets are being sold.

Texas Roadhouse was turning people away saying they weren't doing a fundraiser so that impacted that.

Construction Committee (MM Presented):

Nathan is doing well.

2 interns are leaving, so Habitat is advertising for a construction crew lead. Interviews are being done now.

There was a send-off party for Brian.

Last house was done July 11th. There were many reasons it was done later than planned.

Houses are pre-allocated.

Homeowner Selection Committee (LC):

Did not meet.

Homeowner Support Committee (BL Presented):

Everyone meeting requirements. The biggest conversation point was regarding donated hours for babysitting each other's kids while the homeowner was doing construction hours. This has been rectified for now. One homeowner is having some health issues that has caused requests for waived hours. This is going to continue, so we will need to consult regarding accommodations. There are kids in the neighborhood causing a lot of problems, doing dangerous things, and targeting some homeowners that includes.

ReStore Advisory Committee (BC Presented)

We need ideas on how to improve sales. ReStore time of day needs changed. Wednesday is fine but will need to be after 3:30.

Volunteer Advisory (DG Presented):

Reviewed notes.

Jackie is sending out HabiChat newsletter to everyone.

7 group builds August through October.

MM motioned to adjourn meeting at 9:23 am; DR seconded; board unanimously approved to end meeting.

Habitat for Humanity of Mesa County
Board of Directors
August 28, 2025-Minutes

Location: ReStore Conference Room

Board Members Present: Brittany Lauer, Mike Moran, Bill McDonald, Natalie Waddell, Darren Ridgway, Darah Galvin, Nevin Carlson, Bob Caldwell

Board Members Absent: Lexi Mull (proxy), Milton Arroyo (proxy)

The following members of the management staff were present: Laurel Cole

Darah called the Board of Directors meeting to order at 7:31 a.m. and BC offered the opening reflection. MM volunteered to do the opening reflection for September.

Board Minutes - DG asked for the Board of Directors to take a few minutes to review the prior month's Board meeting minutes. MM made a motion to approve the minutes with edits regarding ReStore and a change in date on one item, and BMc seconded the motion. All members agreed.

Financials- NW reported the financials for the prior month.

Benchmarks-

1. Total revenues did not cover operating costs.
2. Restore sales did not meet benchmark.
3. Operating Checking account above benchmark.
4. Total contributions - first month in quarter, so did not meet benchmark.
5. Total operating costs did not meet benchmark.
6. ReStore revenues did not cover the benchmark.
7. Total payroll was below benchmark for the month.
8. Homeowner mortgage payments covered the principal on loan payments.

Charts and graphs were reviewed.

Ratios and Analytics-

NW reported.

Financial statements

NW reported.

2 Dell laptops are on this month, as planned.

A part-time temporary driver for construction was hired so that is listed.

DR approved financials and BL seconded. Financials were approved unanimously by the Board of Directors.

New Business/Other Information:

Laurel got her GC license so Habitat's license was transferred from Brian to Laurel.

Quality Assurance packet was updated and reviewed.

Cyber Security

13G-Logos and store identifiers-authorized adaptations of the logo-this notes that we won't change the logo.

14-Store registration-description of Habitat restore was expanded. Basically 17 and 14 are now combined.

Reviewed covenants out loud.

MM made a motion that we reviewed QA and NC seconded. Board unanimously approved.

NC made a motion to approve covenants and MM approved. Board unanimously approved.

Discussed Nathan storing a couple pieces of equipment in our pull barn. This was agreed with a letter stating expectations with Nathan.

COMMITTEE REPORTS

Exec Committee (DG presented):

Homeowner from last month got all caught up in payments.
Delta GSA-beginning of September for final decision.
Best of the West-won Gold for best home construction.
HOA-first meeting done and a new board was voted in. 3 people on architectural committee.
Camelot 2 subdivision-still working on getting them to do an HOA.

Governance Committee:

Nothing for this month.

Fundraising/PR & Marketing (NC Presented):

Hope Through Homes October 17th. \$10k in donations so far.
Silent Auction items needed
Early Bird tickets on sale now
Everyone on the board-ask 3 companies if they would sponsor or donate a silent auction item.
Restaurant fundraisers aren't bringing in much income; staff are thinking through various options.
September 4th (GJ-United Way community event for non-profits) and September 7th is Palisade farmer's market.
Marsha is going to reach out to dealerships about donating a vehicle and do a raffle for it through the ReStore.
Continuing to get faith engagement up and going and reaching out to churches.

Construction Committee (MM Presented):

Foundations are getting poured all at once.
Group build for the board September 13, December 13th, March 14th, June 13. Half day morning builds.

Homeowner Selection Committee (LC):

Did not meet.

Homeowner Support Committee (BL Presented):

Everyone meeting requirements besides one applicant. She has new debt and old debt that was not disclosed that it wasn't paid off. Further, the willingness to partner has been challenging with same homeowner. A letter was sent regarding the expectations and deadline for debt payoff and agreement not to take on additional debt, as well as agreement on hours needing done and attendance in homeowner education classes.

ReStore Advisory Committee (BC Presented)

Lexi is part of this committee now too and that's helpful.
Sales/traffic are low still.
A lot of the meeting, options were discussed regarding changing location or other ways to get the store more sales.
\$25k of Pela windows were brought to the store yesterday (about 20 windows).

Volunteer Advisory (DG Presented):

Reviewed notes.
Volunteer hours were down in July. Lack of SCSEP (paid through government program volunteers) hours.
Jackie began surveys for volunteers to see what they like/don't like.
New volunteer, John & dog Sasha, in the volunteer room. Big donation of books from Barnes & Noble. Got records out too. Volunteers seem to be enjoying.

NW motioned to adjourn meeting at 8:59 am; DR seconded; board unanimously approved to end meeting.

